Solicitation No. 26-043

REQUEST FOR PROPOSAL

The **Municipal Government of Paete, Laguna**, through its **Bids and Awards Committee (BAC)**, invites FFEDIS-registered suppliers/bidders to submit **SEALED QUOTATIONS/PROPOSALS.**

Invitation Details:

Approved Budget:	**Php. 289,920.00**
Submission Date:	**August 24-27, 2026, 10:00 am**
Mode of Procurement:	**Negotiated Procurement – Sagip Saka**
Delivery Schedule:	**7cd upon Issuance of Purchase Order/Notice of Award**

Specifications:

Quantity	*UOM*	*Description*
192	sacks	**Rice Grains, Well-Milled, 25 kg/sack.,** specifications below: - 80/20 Ratio of Whole Versus broken Grains - No blending with other varieties / Without any non-rice element (free from sand, glass stones, non-rice plant material) - No foul odor (free from sour, musty, or other abnormal odors) - Locally-Sourced from Filipino Farmers Delivery Schedule (60 cd) - 1st Batch: 96 sacks to be delivered 30 calendar days from PO date - 2nd Batch: 96 sacks to be delivered 60 calendar days from PO date

Important Notices:

1. Required Documents: Suppliers/Bidders must prepare original and photocopy versions of the following:

1.1. **FFEDIS Registration Certificate with Negotiated Procurement: Sagip Saka Eligibility**
The submission of any of the following accreditation or registration documents, as the case may be, shall likewise be allowed and deemed compliant with the FFEDIS registration, unless otherwise provided in the applicable issuance of DA:

1.1.1. Accreditation as Civil Society Organization;
1.1.2. Registration in the Registry System for Basic Sector in Agriculture;
1.1.3. Registration in the Fishery Registry System;
1.1.4. Registration in the National Coconut Farmers Registry System; or
1.1.5. Registration or accreditation in any other DA-Approved registry or accreditation system.

1.2. **Notarized Omnibus Sworn Statement** shall be attached upon Submission of the Quotation;

2. Price Validity: Thirty (30) calendar days

3. Warranty: Six (6) months for Supplies and Materials, and at least One (1) Year for Equipment.

For interested suppliers/bidders, submit or e-mail us your quotation through the contacts below:

Main Contact Details:

Name:	Christine Mercado Cainto
Position:	MGDH I, GSO & BAC Secretariat
Address:	GSO, 2F, Municipal Building, J.V. Quesada St., Brgy. Ibaba del Sur, Paete, Laguna, Philippines 4016
E-mail:	gsopaetelaguna@gmail.com
Phone:	(049) 501 6475 (Local: 1001)

Other Contact Details:

E-mail:	gso@paete.gov.ph
Phone:	(049) 501 6475 (Local: 1001)

[letterhead of FFCEs, if available]

PROPOSAL FORM

[Date]

HON. RONALD B. COSICO
Municipal Mayor
Municipal Hall, Ibaba del Sur, Paete, Laguna

Dear Mayor Cosico:

This pertains to the procurement opportunity with project title, *Supply and Delivery of 192 sacks (25 kgs. per sack) of Rice Grains, Well-Milled, 25kgs/sack for the Supplementary Feeding Program Implementation, 16th Cycle, S.Y. 2026-2027* posted on:

☐ Farmers and Fisherfolk Enterprise Development Information System (FFEDIS);
☐ Official Website;
☐ Philippine Government Electronic Procurement System (PhilGEPS);
☐ Social Media: _____
☐ Others: _____

We are pleased to present this proposal to supply agricultural or fishery products for the implementation of *Supply and Delivery of 192 sacks (25 kgs. per sack) of Rice Grains, Well-Milled, 25kgs/sack for the Supplementary Feeding Program Implementation, 16th Cycle, S.Y. 2026-2027* with a total amount of *[price amount]*.

A breakdown of the agricultural products are indicated below:

Particulars	*Quantity*	*Unit of Measure*	*Unit Price*	*Total Amount*
Rice Grains, Well-Milled, 25 kg/sack., specifications below: - 80/20 Ratio of Whole Versus broken Grains - No blending with other varieties / Without any non-rice element (free from sand, glass stones, non-rice plant material) - No foul odor (free from sour, musty, or other abnormal odors) - Locally-Sourced from Filipino Farmers Delivery Schedule (60 cd) - 1st Batch: 96 sacks to be delivered 30 calendar days from PO date - 2nd Batch: 96 sacks to be delivered 60 calendar days from PO date	*192*	*sacks*	*Php.*	*Php.*
			GRAND TOTAL:	***Php.***

We look forward to the opportunity to work with you and provide high-quality products that meet your standards and needs. Thank you.

Respectfully yours,

[Signature]
[Name of FFCE]
[Address]
[Contact Number]

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Proposal]

OMNIBUS SWORN STATEMENT

I, _____ of legal age, _____, _____, and
Name of Affiant *Civil Status* *Nationality*

with residence at _____, do hereby depose and state that:
Address of Affiant

1. I am _____ or *authorized representative* of _____,
Name of FFCE *Name of FFCE*

with office address at _____;
Address of FFCE

2. ☐ As the owner and sole proprietor or authorized representative of _____as
Name of FFCE

supported by the attached duly notarized Special Power of Attorney, I have full power and

authority to do, execute, and perform any and all acts necessary to participate, submit proposals, and to sign and execute the ensuing contract for _____of the _____;
Project Title *Name of Procuring Entity*

☐ As the authorized representative of the partnership, corporation, or cooperative, duly registered as _____, I am granted full power and authority to do,
Name of FFCE

execute, and perform any and all acts necessary to participate, propose, and to sign and execute the ensuing contract for _____ of the _____,
Project Title *Name of FFCE*

as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable*;*

3. _____ is not "blacklisted" or otherwise prohibited from submitting
Name of FFCE

proposals for the purpose of entering into government contracts by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign governments, or foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. _____ is authorizing the Head of the Procuring Entity (HoPE) or
Name of FFCE

its duly authorized representative(s) to verify all the documents submitted;

6. ☐ ***If sole proprietorship***: The _____ and its spouse are not related
Name of FFCE

by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

☐ ***If Partnership****:* The partnership itself and the partners of _____ are not
Name of FFCE

related by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

☐ ***If Cooperative:*** The cooperative itself and members of the board of directors, general manager, or chief executive officer of _____ are not related by consanguinity
Name of FFCE
or affinity up to the third civil degree to the HoPE (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

☐ ***If Corporation***: The corporation, and officers, directors, controlling stockholders and beneficial owners of _____ are not related by consanguinity or affinity up
Name of FFCE
to the third civil degree to the HoPE, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

8. ***[If Corporation:]*** _____ declares its beneficial ownership consistent
Name of FFCE
with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the Securities and Exchange Commission (SEC) in accordance with its annual reportorial requirements.

9. _____ did not give or pay directly or indirectly, any commission, amount,
Name of FFCE
fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. _____ have the necessary capacity to timely deliver the agricultural
Name of FFCE
and fishery products required under the Procurement Project, in accordance with the specifications, quality standards, and quantities determined by the Procuring Entity.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Proposal for and behalf of:

_____
Name of FFCE

_____
Affiant's Signature over Printed Name
Position/Designation
Date

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of *[month] [year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ___ day of *[month] [year].*

NAME OF NOTARY PUBLIC
Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued], [place issued]*
IBP No. __, *[date issued], [place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.